EXPOSITION SERVICES, LLC
281-399-2808
www.spiritexpo.com

PAYMENT AND CREDIT CARD AUTHORIZATION

Expo Name: TOTA **Date: Nov. 1 – 2, 2019** **City:** Austin TX

COMPANY BOOTH NUMBER

ADDRESS STREET CITY STATE ZIP COUNTY

PHONE NUMBER FAX PURCHASE ORDER

AUTHORIZED CONTACT SIGNATURE AUTHORIZED CONTACT-PLEASE PRINT DATE

E-Mail Address _____

Orders are governed by the Spirit payment policy & the limits of liability & responsibility

Credit Card Charge Authorization
___MasterCard ___ Visa ___Discover ___American Express

Account Number _____ Expiration Date _____CVV ____

CARDHOLDER'S BILLING ADDRESS IF DIFFERENT FROM ABOVE CITY STATE ZIP COUNTY

CARDHOLDER'S SIGNATURE CARDHOLDER'S NAME - PRINT

Calculation of Order

	TOTAL FROM EACH FORM
FURNITURE & ACCESSORIES	_____
SPECIALTY FURNITURE	_____
CARPET	_____
SIGNS	_____
CLEANING	_____
LABOR	_____
FREIGHT HANDLING (Not Taxable)	_____
OTHER SPIRIT SERVICES	_____
Sub Total	_____
Sales Tax .825%	_____
TOTAL	_____

Add sales tax in the State of Texas only

RETURN TO: Spirit Exposition Services, LLC 22955 Antique Ln. New Caney, TX 77357 or FAX TO: 281-399-8625
EMAIL: bess@spiritexpo.com

Payment may be made by check drawn in U.S. funds on a U.S. bank
Check no. _____ Dated _____In the amount of_____

Cancellation Policy: Items cancelled will be charged at 50% of original price after move-in begins and 100% of original price after installation.