

2025 TOTA Day at the Capitol Agenda February 4 – 9:00 AM – 4:00 PM

# 9:00 AM -Assemble in the Rotunda

- Review Schedule of Events
- Identify Group Leaders
- Review of the Purpose of the Day at the Capitol
- Legislative Visit Etiquette Reminder
- Group Photo

### 9:30 AM – Begin Legislative Visits as Scheduled or on your own

- Larger groups will be scheduled
- Small groups or Individual visits will not be scheduled
- You may also take a tour of the Capitol Building on your own Tours of the Capitol are Free.
  All tours leave from inside the South Foyer outside the tour guide's office in the Capitol. Tours generally depart every 30 to 45 minutes and last for approximately 30 minutes. <u>https://tspb.texas.gov/plan/tours/tours.html</u>

#### Lunch is on your own based on visit schedules

#### Communication

We will communicate during the day through **WhatsApp** for announcements and schedule changes. Community Name – TOTA 2025 Day at The Capitol <a href="https://chat.whatsapp.com/GujfUH9pDq18EyUKMbHFX">https://chat.whatsapp.com/GujfUH9pDq18EyUKMbHFX</a>



## End of the Day

Upon completing your visit to the Capitol, you may depart without the need to reconvene in the Rotunda. Please ensure you take note of the individuals you met with so that you can send them a thank you note for their time.