

Texas Occupational Therapy Association
Board of Directors Meeting
Agenda

June 22, 2024

Next Meeting

- 9:00 am Welcome/Roll Call
Introduce guests and Board Members
Rules of the day – posted on Google Drive
Review and approve January 2024 BOD Meeting Minutes – Submitted by
Laurie Stelter – **approve as submitted.**
Review and approve current agenda-posted on Google Drive **any
questions or modifications?**
- 9:15 am Review TOTA's Why, Hows, Whats
- 9:20 am Submission of District Chair reports/discussion items/updates
- Alamo South – Monica Starkovich
 - Capital Centex- Lacey Spark
 - Faculty or PD at MCC
 - Great Plains West – Chris Lasek
 - Gulf Coast East – Chanae' Jones
 - Rio Grande – Kaleigh Stevens
 - Trinity North – Angela Duell

Break (5 minutes)

- 10:00 am Activity – Break Out Group Activity – Future of TOTA
1. 6 Districts - Rio Grande - There are only 34 eligible people to run for elected positions.
 - a. District Map
 2. Other ideas for how TOTA should evolve?
- 11:00 am Submission of Committee Chairperson reports/updates
- Development – Giuli Krug
 - Education – Megan Taylor
 - Legislative & Political Affairs – John Luna
 - 2025 Day at the Capitol 2/4/25
 - OTA board member Vikram Pagpatan has indicated he will be attending the conference.
 - Do we want to extend an invitation to AOAT PAC Chair Dawn Sominer
 - Membership – Patricia Boyer
 - Awards Committee Judy Skarbek
 - Nominating Committee – Paula Perkins

- Standards and Practice – Michelle Atanu
 - Surveys on social media
 - Committee on Diversity and Inclusion – Dahlia Castillo
 - Social Media – Tamara Traber
 - District Representation
 - Mentorship Ad Hoc Committee -Monica Clark/Kira Beal
 - History Ad Hoc Committee – Kitty
- 11:30 am Submission of Representative Reports
- AOTA RA Representative Report –William Sit, Lynda Jennings
 - OTA Representative Report – Darnell Miller
 - OT/OTA Student Representatives – Introduction of incoming student reps Annabeth Doris and Kimberly Garcia- Outgoing: Natalie Pravinkumar and Maygen Smith
 - Organizational Member's Reports (to be reviewed on Google drive)
 - TSHT – Ricardo Altafif
 - OT-BE – Regina Campbell
 - TOTF – Sandra Whisner
- 11:45 am Executive Board Reports
- Vice President's Report – Laurie Stelter
 - Treasurer's Report – Shari Felton
 - President's Report –Jason Stark
 - Executive Director's Report – Judith Joseph
- 12:00 pm Lunch
- 12:30 pm TOTPAC – Eva Anger
- 12:45 am Membership Growth – Patricia Boyer (not present)
- Meeting with Membership Chairs
 - Focus on Retention – Need a baseline percentage
 - Membership Drive in September
 - Current Growth
 - Current Membership Numbers
 - OT Practitioners
 - OTA Practitioners
 - Students
 - Total membership
 - Prospects
 - Ideas and discussions on increasing membership
- 1:00 pm TOTA Annual Conference – Evie Harness/Judi

- 2024 Conference updates/contacts/support needed, etc.
- Theme: Building Resilience in Changing Times
- Keynote: Ashley Shew, PhD.
- Items for Discussion
 - Future TOTA Annual Conference Locations- Judi
 - 2025 OT & PT Service Delivery in Schools Conference June 13, 14 at Austin Community College

Old Business

- 1:30 pm Review Outstanding Motions – Laurie Stelter
- 1:40 pm Organization of Google Docs – Laurie Stelter
- Established state and district processes to be catalogued and archived by the end of Q4 2024
 - Create a centralized, organized, and accessible folder system (SharePoint) that is owned and managed by TOTA.
- 2:00 pm Committee of Development Define the committee members, roles, meeting guidelines, goals. – Giuli/John
- 2:10 pm Social Media as standing committee decision (Q2 2004 goal)

Break (5 minutes)

New Business

- 2:15 pm Approve Appointed Positions
- Student Representatives – Annabeth Doris (OTS) and Kimberly Garcia (OTAS)
- 2:25 pm Districts for Students
- Preferred vs. actual address – district mapping
 - Graduation goodie bags as a universal project across districts – Lacey
 - Capstone Projects - Judi
 - TOTA Speaker Bureau
 - Mental Health Resource Center
 - 2025 Board Retreat dates and location
 - TOTA Bank Accounts and Investment Recommendations
 - 2024-2025 New Board Member Orientation
 - Revista Submissions
 - Social Media Request should only be available to TOTA members.

3:00 pm Review budget and actuals (Shari)

3:15 pm Review Outstanding Motions – Laurie
Fall Meeting – October 19th
Business Meeting October 23rd
Motion to Adjourn